



1. Name of the PSU (Public Sector Utility) : **SOUTHERN POWER DISTRIBUTION COMPANY OF A.P. LIMITED**
2. Name of the Post : **DIRECTOR (Finance)**
3. Age of the applicant : The applicant shall not be above 65 years of age as on the date of notification.
4. Qualification : The person shall have minimum Bachelors Degree/Equivalent Degree in the subject direct relevant to the position.
5. Eligibility Criteria :
 - 1) The person shall have atleast 15 years of experience in the field relevant to the position. **AND**
 - 2) The person shall have at least 25 years of professional experience with any State/Central Government and / or Government undertaking, such person shall also have completed three years of minimum combined service in the categories of Chief General Manager and General Manager together or three years of minimum experience in the categories of Chief General Manager/ Executive Director or an equivalent rank in the State Government / Public Sector Undertakings etc., **AND**
 - 3) The person shall have minimum Bachelors / equivalent Degree in the subject directly relevant to the position.
(For ex: a person who can be eligible for the position of Director, Finance shall have atleast a Bachelor's Degree in Commerce or an equivalent subject. Qualified chartered accountants and company secretaries can also be considered as eligible persons.)
6. Tenure of Appointee : Directors shall be selected initially for a term of Two (2) years. The Tenure of the appointee may be extended for a period of One (1) year at a time up to a maximum of Two (2) extensions. All decisions related to extension of tenure shall be made after the approval of the competent authority with the recommendation of the Selection Committee based on the yearly assessment report of the Director. Candidates with outstanding assessment only should be considered for re-appointment.
7. Emoluments : Total remuneration restricted to 105% of the salary of the Senior most functional head in the Company including all allowances as applicable. The emoluments are subject to modification from time to time.
8. Company Profile : APSPDCL was incorporated under the Indian Companies Act 1956 and is a wholly owned State Government Company. The Company is presently engaged in Distribution of Electricity (Power).
9. Job Description and Responsibilities : As decided and entrusted by the Board/Chairman & Managing Director/APSPDCL/Competent Authorities and as per the MOA/AOA of the Company
10. Submission of Applications : i) In the prescribed format along with enclosures (as annexed) on or before 14.10.2024 by **5 PM**

Address to : The Chairman & Managing Director,
APSPDCL, Corporate Office,
H.No.19-13-65/A, Tiruchanoor Road,
Kesavayanagunta, Tirupati – 517503, A.P
(or)

Mail-id : cmd@apspdcl.in

(ii) APSPDCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later stage.

The candidate should not furnish any false/tampered/fabricated information or suppress any material information while filling of the application form.

iii) Person selected if already in Govt. Service will have to seek retirement /resignation before appointment.

iv) The applicant if in Govt. Service should forward the application through proper channel. The forwarding authorities should also certify that the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the Officer as well as no major/minor penalties imposed on the Officer during the last ten years.

v) Candidate is in Service, the forwarding authorities should forward the application with the following documents.

a) Up-to-date and complete Confidential Report (CR) dossiers in original /attested xerox copies of last five (5) years Annual Confidential Reports (ACR) of the candidate.

b) Integrity Certificate.

c) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned.

d) List of major/minor penalties, if any, imposed on the candidates during the last ten years/No penalty certificate.

The application of candidates received without the CR dossiers/ACRs, or which contain incomplete information, or received after the due date will not be entertained.

APSPDCL reserves the right to modify/cancel the notification and/or recruitment process without assigning any reason.

11. Check list

- : i) Application Form in prescribed proforma as **Annexured to the Notification in Duplicate.**
- ii) Self Attested copies in support of Age, Qualification, Nationality & Cast.
- iii) Annual Reports for the last 5 years where worked.
- iv) Evidence of work experience.
- v) Candidate has to submit willingness for the post of Director, if selected.
- vi) In service applicants should submit the application through proper channel along with "No Objection Letter" from the Controlling Officer/Head of Department.

ANNEXURE.

APPLICATION FOR THE POST OF DIRECTOR/Finance

Affix photograph
duly attested
by the
controlling
officer / HOD /
any Gazetted
Officer

1. Name of the post applied for _____

2. (a) Name _____

(b) Father's Name : _____

(c) Date of Birth _____ Age as on date of notification _____

(d) Candidate belongs to (OC/SC/ST/BC) _____

(e) Date of entry into Service: _____

(d) Native District: _____

3. Address with Telephone Nos. :-

(a) Permanent Address : _____

(b) Present Address : _____

(c) Director Identification Number (if any) : _____

(d) Designation of the Applicant (in full) (Present / Last) _____

(e) Office Address, if in service : _____

4. Telephone No: Office _____ Residence _____ FAX No. _____

Mobile No. _____ E-Mail address : _____

5. Remuneration: Presently drawing with allowances :

6. Eligibility criteria:

	As per job description	Possessed by the Officer	Period From / To
Educational / Professional Qualifications (along with the name of Institutions)	Enclose in separate Sheet		
Pay Scale			
Length of service in eligible pay scale			

7. Positions held / Experience with reference to evaluation criteria during the last 25 years (as indicated in the notification) :-

Sl. No.	Designation and place of posting	Organization	From	To	Nature of work / duties attended
1.	Enclose in Separate Sheet				
2.					
3.					
4.					
5.					
6.					

8. Any other special Qualification / experience : _____

9. Foreign Assignments / Training if any : _____

10. Special Achievements / Participation in important committees / working groups etc.

if any : _____

11. Assignments held / work experience relevant to the requirements of the post:

12. In case the candidate is holding the present post on lien/deputation basis:

- a. name of the organization in which the lien is held.
- b. the date from which the lien is held.
- c. date from which candidate is on deputation.

13. Vigilance status:

(a) Whether any punishment awarded to the applicant during the last 10 years Yes / NO

If yes, the details thereof:

(b) Whether any action or inquiry is going on against him as far as his knowledge goes

If yes, the details thereof:

Yes / NO

14. ACRs of last five years as applicable

15. Enclosures : All relevant Documents / Records.

Declaration

I son of..... hereby certify that I have not been disqualified to act as a Director under relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 13 are true and I am eligible for the post.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE under the administrative control of the Energy Department, Govt. of A.P. other than the one to which I belong to.

(Name and Signature of the applicant)

Date:

